

MEMORANDUM

To: Respondents to the Battery Recycling Services RFP for Lancaster County Solid Waste Management Authority

From: Carlyn Fryberger, Recycling Program Specialist

Date: Tuesday, September 29, 2026

Subject: Addendum No. 1 – Battery Recycling Services RFP (September 2026)

Enclosed is Addendum No. 1 for the Battery Recycling Services RFP.

LCSWMA previously issued a Battery Recycling Services RFP in August 2026. LCSWMA did not accept any of the submitted bids. This reissuance contains substantially similar terms.

For convenience and clarity, Addendum No. 1 consolidates all changes, clarifications, bidder questions and responses, and additional information that were provided through Addendum Nos. 1 and 2 during the previous solicitation. Respondents should review the enclosed Addendum in conjunction with the reissued RFP when preparing their Proposals.

Please acknowledge receipt of this Addendum by signing and including it with the final bid package. **The signed form must be submitted to LCSWMA as part of the final Proposal package by the Proposal due date.**

If you have questions, please contact me at 717-553-5851 or cfryberger@lcswma.org.

LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY

**BATTERY RECYCLING SERVICES RFP
TO INCLUDE PACKAGING, TRANSPORTATION AND RECYCLING**

ADDENDUM NO. 1

Date Issued: September 29, 2026

This Addendum amends and clarifies the Procurement Documents for the above-referenced project. If any provision of this Addendum conflicts with the Request for Proposals, this Addendum controls. Prospective Respondents shall acknowledge receipt of this Addendum by completing the acknowledgment below and including it with their Proposal.

Item 1: Reissuance of RFP

LCSWMA previously issued a Battery Recycling Services RFP in August 2026. LCSWMA did not accept any of the submitted bids. This reissuance contains substantially similar terms and, therefore, the addendums issued to the previous addendum are also being included herein. Addendum consolidates and restates all changes, clarifications, and additional information that were provided through Addendum Nos. 1 and 2 during the previous solicitation. Respondents should rely on this Addendum in conjunction with the reissued RFP when preparing their Proposals.

Item 2: Current Vendor Pricing

For informational purposes, LCSWMA's current vendors and pricing are listed below. These rates are provided solely as historical information and are not intended to establish required, preferred, expected, or target pricing for Proposals submitted in response to this RFP:

- DDR Batteries: Cirba Solutions, \$0.75/lb. charge
- Lead-Acid Batteries: AERC/Clean Earth, \$0.05/lb. credit
- Rechargeable/Lithium-Ion Batteries: Battery Network, \$0.30/lb. charge

Item 3: Replacement of Appendix F, Example Shipping Documents

Two separate Bills of Lading are provided with this Addendum for reference: one for Rechargeable Lithium-Ion Batteries and one for Damaged, Defective, or Recalled (DDR) Batteries. These Bills of Lading supersede and replace Appendix F, Example Manifest, included in the RFP in its entirety. Respondents shall disregard the original Appendix F.

The Bills of Lading are provided solely as examples of shipping documentation and are not intended to represent every Battery category included in the RFP, nor do they modify, restrict, or limit the scope of services required under the RFP.

Item 4: Purpose of RFP

Question: Could you provide further details and more clarification for what the ask is of this Bid?

Response: The RFP is meant to evaluate the cost and efficiencies related to consolidating battery recycling services under a single vendor, which includes providing packaging materials, transportation, and processing for the Battery streams LCSWMA currently works with: rechargeable/lithium-ion, alkaline, lead-acid, and DDR Batteries.

Item 5: Scope of Contractor Services, Packaging Supplies, and Shipment Preparation

Question: Please clarify whether the Contractor is responsible only for pickup and transportation, or whether on-site labor is required to package and secure Batteries. Are Contractor personnel expected to staff collection events or support daily HHW operations? Will Batteries be packaged according to the Contractor's packaging standards or LCSWMA standards? If Batteries are packaged by LCSWMA and an incident occurs during transport, who assumes responsibility? Will Contractors have the opportunity to inspect packaged containers before shipment?

Response: LCSWMA acknowledges that the use of the term "packaging" in the RFP may have caused confusion regarding the Contractor's responsibilities. For purposes of this RFP, the Contractor is required to provide the supplies and materials necessary for packaging Batteries but is not expected to perform the routine physical packaging of the Batteries.

LCSWMA will receive and unload Batteries from residents, perform daily management and maintenance of the HHW Facility, separate Batteries by type, and place Batteries into the appropriate Contractor-provided containers using the packaging materials and instructions supplied by the Contractor. The Contractor is not expected to staff public collection events or perform daily HHW Facility operations.

The Contractor shall provide all containers, drums, skids or pallets, labels, markings, placards, terminal-protection materials, overpack containers, and other packaging materials needed for compliant storage, preparation, removal, and transportation.

At the time of pickup, the Contractor shall verify that Batteries have been packaged and prepared for transportation in accordance with the Contractor's requirements and applicable U.S. Department of Transportation and other federal, state, and local requirements. If additional materials, adjustments, or shipment preparation are necessary for compliant transportation, the Contractor shall provide the necessary assistance to ensure the shipment is compliant before removal from the facility.

The Contractor shall also complete and provide bills of lading, manifests when required by law, container content sheets, and other applicable shipping documents.

Responsibility for any incident will be determined based on applicable law and the Contract, including the respective acts or omissions of LCSWMA and the Contractor. The Contractor remains responsible for its Work, including transportation, regulatory compliance, and the acts or omissions of its employees, agents, subcontractors, and downstream vendors.

Item 6: Staffing, Technical Personnel, and Resumes

Question: If Lancaster County staff handle unloading and packaging, what staffing personnel and resumes are required in the Proposal? Why are staffing plans, technical personnel information, and resumes required if LCSWMA personnel are performing Battery receipt and unloading activities?

Response: "The staffing information requested in Section 5.2 relates to the Respondent's ability to perform the Work required under the Contract, including pickup coordination, shipment preparation, regulatory compliance, technical consultation, emergency response support, transportation, processing, recycling, documentation, and downstream management.

Respondents are not required to provide resumes for personnel who will not be assigned to the LCSWMA program. Respondents should provide an organization and staffing description and resumes for key personnel who would be assigned to or responsible for LCSWMA's Battery program, including program managers, compliance personnel, transportation or logistics coordinators, chemists or other technical personnel, emergency response contacts, and other personnel whose qualifications are relevant to performance of the Contract.

Item 7: Battery Categories, Definitions, and Segregation

Question: Can the “Rechargeable Batteries” category be broken out by battery chemistry because handling, recycling value, and packaging requirements differ? How is “High-Watt Rechargeable Battery” defined, and does this category include EV or hybrid vehicle batteries? Will rechargeable batteries be segregated by type before pickup? Are mixed rechargeable batteries placed into the same drum/container, or are they stored separately by chemistry?

Response: For Proposal and pricing purposes, Respondents shall use the Battery categories listed in Appendix C, Price Schedule, unless a Respondent proposes an alternative pricing approach in the Additional Comments section.

Rechargeable Batteries may include lithium-ion, lithium polymer, nickel-cadmium, nickel-metal hydride, lead-acid, and other secondary battery technologies, provided such Batteries have been removed from equipment or devices before delivery to LCSWMA.

LCSWMA does not intend to further break out the Rechargeable Batteries line item by chemistry in the Price Schedule at this time; however, Respondents may identify chemistry-specific assumptions, recommendations, or pricing options in their Proposal.

“High-Watt Rechargeable Battery” has the meaning set forth in Section 2.1 of the RFP and means a Rechargeable Battery having a rated energy of 300 watt-hours or greater, as determined by manufacturer specifications or labeling.

Battery-Containing Devices are excluded from the RFP. EV or hybrid vehicle batteries are also excluded from the RFP, as they are not accepted in LCSWMA’s residential HHW battery program.

LCSWMA will separate Batteries by the categories identified in the RFP and Price Schedule. Rechargeable Batteries are not guaranteed to be segregated by chemistry before pickup unless such segregation is required by applicable law, required by the Contractor’s written packaging instructions, or otherwise agreed to by LCSWMA and the Contractor.

Item 8: Existing Battery Management Practices and Waste Flow Chart

Question: What is meant by Batteries being “shipped to vendor” in the waste flow chart? Are some Battery streams currently managed through mail-back programs or third-party recycling programs?

Response: “Shipped to vendor” means that Batteries are removed from LCSWMA’s HHW Facility and transported to the applicable Contractor-owned, Contractor-approved, or other approved Battery Management Facility, transfer facility, consolidation facility, processor,

recycler, or downstream vendor for processing, recycling, storage, transfer, or other approved management consistent with the RFP and Contract.

The example Bills of Lading provided with this Addendum for Rechargeable Lithium-Ion Batteries and DDR Batteries supersede and replace the original Appendix F example manifest and are provided solely as example shipping documentation.

Current vendor information and historical pricing provided in this Addendum are informational only and do not establish required, preferred, expected, or target pricing for this RFP. Respondents should submit Proposals based on the services and pricing requirements described in the RFP, as amended by this Addendum.

Item 9: Damaged, Defective, or Recalled Batteries

Question: Will there be damaged Batteries with exposed electrolyte, breached cells, or thermal event concerns?

Response: The RFP includes Damaged, Defective, or Recalled Batteries as a Battery category. DDR Batteries may include Batteries that are damaged, defective, recalled, overheated, swollen, breached, leaking, or otherwise suspect and that may present increased thermal, electrical, mechanical, or transportation hazards.

LCSWMA will segregate damaged, leaking, swollen, recalled, or suspect Batteries and identify them for special handling as applicable. Respondents providing pricing for DDR Batteries should assume that DDR Batteries may require special packaging, handling, transportation, documentation, and downstream management and should include all related costs, assumptions, limitations, and requirements in their Proposal and Price Schedule.

Item 10: R2 or e-Stewards Certification Requirement

Question: Will LCSWMA accept a statement confirming that a Respondent's R2 certification is currently in progress and expected by year-end? If not, would the use of R2-certified downstream facilities satisfy the requirement?

Response: The RFP requires Respondents to identify all known receiving, consolidation, transfer, processing, recycling, and downstream Battery Management Facilities anticipated to receive Batteries managed under the Contract and to provide R2 and/or e-Stewards certification verification with the Proposal submission.

All downstream sorting and processing vendors must be R2 or e-Stewards certified and must hold all applicable federal and state waste permits required for the services performed.

A statement that a certification is in progress may be included in a Proposal, but it does not replace the requirement to provide verification of R2 and/or e-Stewards certification for applicable downstream vendors and facilities anticipated to receive Batteries managed under the Contract.

Use of R2- or e-Stewards-certified downstream facilities may satisfy the downstream certification requirement if the Proposal clearly identifies those facilities, documents their certifications, and demonstrates that Batteries managed under the Contract will be sent only to approved facilities meeting the RFP requirements.

Item 11: Contractor-Owned Containers and Pricing

Question: The RFP states that containers supplied remain the Contractor's property. Does LCSWMA expect container costs to be included in Battery pricing?

Response: Yes. Respondents are responsible for including in their pricing all costs anticipated under the Contract, including costs for Contractor-provided containers, drums, skids or pallets, packaging materials, labels, markings, placards, terminal-protection materials, and other supplies necessary to perform the Work.

Appendix C, Price Schedule, states that the price per pound must include the cost of containers. If a Respondent proposes separate or additional charges, those charges must be clearly identified in the applicable Price Schedule line item or in the Additional Comments section.

LCSWMA will not pay additional charges for any item listed in the Price Schedule unless specified in the Contractor comments section and accepted by LCSWMA.

Acknowledgment of Receipt of Addendum No. 1

Respondent Name: _____

Authorized Representative Name and Title: _____

Authorized Representative Signature: _____

Date: _____

APPENDIX F – EXAMPLE SHIPPING DOCUMENTS



Household Hazardous Waste
1299 Harrisburg Pike
Lancaster, PA 17603

Ticket: 8000001542
Date: 6/4/2026
Time: 13:13:55 - 13:13:55

Truck: CALL2RECYCLE
Customer: 100015/CALL 2 RECYCLE

Driver: RES/RESIDENTIAL

Comment:

Materials & Services	Gross	Tare	Net	Quantity		
W10/Rechargable Batteri	2623LBS In	Manual Wt	40LBS Out	Manual Wt	2583LBS	2583 LBS
Total Net:					2583LBS	

Driver: _____ Deputy Weighmaster: _____
HHWSALE

ALL SERVICES SUBJECT TO THE TERMS AND CONDITIONS OF THE FXF 100 SERIES RULES TARIFF. SEE FEDEX.COM FOR DETAILS. --- QUESTIONS? CALL 1.866.393.4585

FedEx Freight 302464401103		Date 06/04/2026	Purchase Order #				
		Shipper #	Shipper #				
REQUIRED: Please select a service type ☒ FedEx Freight® Priority ☐ FedEx Freight® Economy		OPTIONAL: You may select a money-back guarantee delivery (charges and tariff limitations may apply). ☐ A.M. Delivery ☐ Close of Business Delivery					
SHIPPER (from) Please provide ZIP codes and phone numbers.		CONSIGNEE (to) Please provide ZIP codes and phone numbers.					
Shipper Lancaster County SWMA		Consignee Li Industries					
Attn. to tyler weaver		Attn. to Allen Yang					
Address 1299 Harrisburg Ave		Address 5130 Hovis Road					
Address (Store, Dept., Ste., Flr., Apt., Div.)		Address (Store, Dept., Ste., Flr., Apt., Div.)					
City Lancaster		City Charlotte					
State/Province PA		State/Province NC					
ZIP/Postal Code 17603-2515		ZIP/Postal Code 28208					
Country US		Country US					
Email tweaver@lcswwa.org		Email					
Optional or Additional Service Fees and Charges ☐ Liftgate ☐ Inside Pickup ☐ Limited Access		Optional or Additional Service Fees and Charges ☐ Liftgate ☐ Inside Delivery ☐ Limited Access					
BOL# SB0016889		☐ Custom Delivery Window:					
Special Instructions							
BILL FREIGHT CHARGES TO (if different than above):							
Name Alliance Fulfillment		FXF Acct. # *****5529					
Mailing Address 1004 Cobb Pkwy N STE E		City Marietta					
State GA		ZIP/Postal Code 30062					
Country US		Area Code 8779199001					
Telephone No.							
Freight charges are PREPAID unless marked collect. CHECK BOX IF COLLECT ☐							
RECEIVED: subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper on request, and to all applicable state and federal regulations, the property described below, in apparent good order, except as noted (contents and condition of contents of packages unknown) marked, consigned and destined as shown hereon, which said carrier agrees to carry to destination, if on its route, or otherwise to deliver to another carrier on the route to destination. Every service to be performed hereunder shall be subject to all the conditions not prohibited by law, whether printed or written, herein contained, including the conditions on the back hereof, and the conditions of the FXF 100 Series Rules Tariff, or otherwise referenced, which are hereby agreed to by the shipper and accepted for himself and his assigns.							
HANDLING H/U PKG. UNITS (H/U) TYPE	PIECES	HM (X)	KIND OF PACKAGE, DESCRIPTION OF ARTICLES, SPECIAL MARKS AND EXCEPTIONS (subject to correction)	WEIGHT IN LBS.	NMFC ITEM #	CLASS	CUBE (OPTIONAL)
2	DRM	8	X	UN 3480, Lithium Ion batteries including lithium ion polymer batteries, Class 9, for Recycling. UN 3090, Lithium Metal batteries, Class 9, for recycling.	2623.0 LB		060
TOTAL WEIGHT				2623.0 LB			
DANGEROUS GOODS							
TOTAL HANDLING UNITS: 2							
TOTAL H/U: 2				★ MARK "X" OR "RQ" IN THE HM COLUMN TO DESIGNATE HAZARDOUS MATERIALS OR REPORTABLE QUANTITY AS DEFINED IN DOT REGULATIONS.			
HM EMERGENCY CONTACT PHONE NUMBER 800-535-5053				FOR INTERNATIONAL SHIPMENTS INDICATE BROKER NAME, FAX AND PHONE NUMBERS.			
CUSTOMER REGISTERED W/EMERGENCY RESPONSE INFO, PROVIDER or CONTRACT # INFOTRAC				EEI/SED Number or Exception _____ Phone # _____ Broker Name _____ Fax # _____			
NOTE (1) Where the rate and carrier's liability for loss or damage may be dependent on value, shippers must state specifically in writing the agreed or declared value of the property as follows: "The agreed or declared value of the property is specifically stated by the shipper to be not exceeding _____ per _____."				FOR FREIGHT COLLECT SHIPMENTS			
Note (2) Liability limitation for loss or damage on this shipment shall be applicable as provided by contract or in the current NMFC or this carrier's governing tariffs. See FXF 100 Series Rules Tariff for complete limited liability provisions. Carrier's maximum standard liability is limited to \$25 per pound per package for NEW articles and \$.50 per pound per package (or its equivalent in Mexican Pesos (MXN) or Canadian Dollars (CAD), at the rate of exchange which is in effect at the place and on the date of shipment) for USED or RECONDITIONED articles. In no case shall carrier liability exceed \$100,000 per occurrence (or its equivalent in MXN or CAD at the rate of exchange which is in effect at the place and on the date of shipment) for NEW articles or \$10,000 per occurrence (or its equivalent in MXN or CAD at the rate of exchange which is in effect at the place and on the date of shipment) for USED or RECONDITIONED articles. For availability and limits of excess liability coverage and applicable rates and charges, please refer to FXF 100 Series Rules Tariff. Not selecting an additional coverage option is considered to be a waiver of same and standard liability coverage will apply.				Subject to Section 7 of conditions of applicable Bill of Lading. If this shipment is to be delivered to the consignee, without recourse on the consignor, the consignor shall sign the following statement. The carrier may decline to make delivery of this shipment without payment of freight and all other lawful charges.			
☐ Articles are NEW, and require Excess Liability Coverage in the amount of _____ ☐ USD ☐ CAD ☐ MXN per lb. or kg. Additional charges will apply.				Consignor Signature _____ Date _____			
☐ Articles are USED or RECONDITIONED and require Excess Liability Coverage. Additional charges will apply.				SHIPPER CERTIFICATION			
NOTE (3) Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. See Sec. 2(e) of NMFC Item 360.				Thereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.			
				Carrier Certification			
				Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the DOT emergency response guidebook or equivalent document in the vehicle.			
DATE				DRIVER/EMPLOYEE NUMBER		H/U	TRAILER #



Household Hazardous Waste
1299 Harrisburg Pike
Lancaster, PA 17603

Ticket: 8000001645
Date: 8/28/2026
Time: 06:50:11 - 06:50:11

Truck: CIRBA
Customer: 100050/Cirba Solutions
Driver: RES/RESIDENTIAL

Comment:

Materials & Services	Gross	Tare	Net	Quantity
W26/Damaged Defective R	481 LBS In	Manual Wt	00 LBS Out	Manual Wt
			481 LBS	481 LBS
			<u>Total Net:</u>	<u>481 LBS</u>

Driver: _____ Deputy Weighmaster: _____
HHWSALE

STRAIGHT BILL OF LADING - SHORT FORM - ORIGINAL - NOT NEGOTIABLE

This form contains only the information necessary for the motor carrier to deliver, rate, and invoice the shipment described below.

***** Note: THIS LOAD CONTAINS HAZARDOUS MATERIAL *****

PITT OHIO

Apply to Shipper's B/L

Pro #



HAR - 5055843236

Shipper: **S**

This shipment is subject exclusively to the Uniform Bill of Lading, the liability limitations and all other applicable provisions of this carrier's individual tariffs including current NMCF 100.

LCSWMA
1299 Harrisburg Pike
LANCASTER, PA 17601
Bobby Barton (717) 874-4430
Reference Number: WO-012515

Consignee: Due Date 8/26/2026

Cirba Solutions
265 Quarry Rd SE
Lancaster, OH 43130
Ciara Kessler ext. 1925 (740) 653-6290
Reference Number: WO-012515

Carrier:	PITT OHIO EXPRESS, LLC
Pro#:	
CHR Confirm#:	NAV19983189
Ship ID#:	WO-012515

All Freight charges PPD/3rd party bill to:

CHRLTL
14701 Charlson Road
Suite 2100
Eden Prairie, MN 55347

No. of Units & Container Type	HM	BASIC DESCRIPTION Identification Number (UN), Proper Shipping Name Hazard Class, Packing Group Emergency Response Phone	NMFC	Class	Total Weight	Type/Reference # SKU/UPC	Product Name
4 Drums 1.00 Pallet	X	UN3480, Lithium ion batteries incl lithium ion polymer (Lithium Ion Batteries) 9 (800) 424-9300	60680-01	70	500 lbs		Lithium Ion Batteries, 9
4 Drums 1.00 Pallet					500 lbs		

Shipper Special Instructions:

Pull into the Main entrance, Turn right towards the Household Haz waste Building. Pull to the side of the building to be loaded

Consignee Special Instructions:

Comments:

For any problems or questions on this shipment, please contact 2389Support@chrobinson.com

NOTICE: Freight moving under this Bill of Lading is subject to classifications and tariffs established by the carrier and are available to shipper upon request. This notice supersedes and negates any claimed oral or written contract, promise, representation, or understanding between parties, except to the extent of any written contract signed by both parties to the contract.

Any unauthorized alteration or use of this bill of lading or the tendering of this shipment to any carrier other than that designated by company, may VOID company's obligations to make any payments relating to this shipment and VOID all rate quotes. All shippers, consignors, consignees, freight forwarders or freight brokers are jointly and severally liable for the freight charges relating to this shipment.

This is to certify that the above-named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation, according to the applicable regulations of the Department of Transportation.

Shipper Signature X

Date:

8/25/24

Trailer#

Consignee Signature X

Date:

8/25

Seal#

Driver Signature X

Date:

Seal#

Permanent post-office address of shipper.