

MEMORANDUM

To: Respondents to the Battery Recycling Services RFP for Lancaster County Solid Waste Management Authority

From: Carlyn Fryberger, Recycling Program Specialist

Date: Friday, September 18, 2026

Subject: Addendum No. 2 – Battery Recycling Services RFP (August 2026)

Enclosed is Addendum No. 2 for the Battery Recycling Services RFP. This addendum clarifies the Procurement Documents and provides additional information about the RFP.

Please acknowledge receipt of this Addendum by signing and including it with the final bid package. **The signed form must be submitted to LCSWMA as part of the final bid package by the bid due date.**

If you have questions, please contact me at 717-553-5851 or cfryberger@lcswma.org.

LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY

BATTERY RECYCLING SERVICES RFP
TO INCLUDE PACKAGING, TRANSPORTATION AND RECYCLING

ADDENDUM NO. 2

Date Issued: September 18, 2026

Addendum No. 2 amends and clarifies the Procurement Documents for the above-referenced project. If any provision of this Addendum conflicts with the original Request for Proposals, this Addendum controls. Prospective Respondents shall acknowledge receipt of this Addendum by completing the acknowledgment below and including it with their Proposal, as required by Section 5.4, Receipt of Addendum.

Item 1: Bidder Question – Purpose of RFP

Question: Could you provide further details and more clarification for what the ask is of this Bid?

Response: The RFP is meant to evaluate the cost and efficiencies related to consolidating battery recycling services under a single vendor, which includes providing packaging materials, transportation, and processing for the battery stream we currently work with – rechargeable/lithium-ion, alkaline, lead-acid, and DDR batteries.

Item 2: Bidder Question – Scope of Contractor Services, Packaging, and Shipment Preparation

Question: Please clarify whether the Contractor is responsible only for pickup and transportation, or whether on-site labor is required to package and secure Batteries. Are Contractor personnel expected to staff collection events or support daily HHW operations? Will Batteries be packaged according to the Contractor's packaging standards or LCSWMA standards? If Batteries are packaged by LCSWMA and an incident occurs during transport, who assumes responsibility? Will Contractors have the opportunity to inspect packaged containers before shipment?

Response: The Contractor is not expected to staff public collection events or perform daily HHW Facility operations. LCSWMA will receive and unload Batteries from residents and will perform daily management and maintenance of the HHW Facility. LCSWMA will also

separate Batteries by type, including Alkaline, High-Watt Rechargeable, Lead-Acid, Rechargeable, and DDR, and will store Batteries in properly labeled containers provided by the Contractor. The Contractor shall provide all containers, drums, skids or pallets, labels, markings, placards, terminal-protection materials, overpack containers, and other packaging materials needed for compliant storage, preparation, removal, and transportation. LCSWMA will place Batteries in Contractor-provided containers and prepare materials for pickup using Contractor-supplied materials. At pickup, the Contractor shall verify that Batteries are packaged and prepared for transportation in accordance with applicable U.S. Department of Transportation and other federal, state, and local requirements and shall provide any additional materials or on-site shipment preparation necessary for compliant removal and transport. The Contractor shall also complete and provide bills of lading, manifests when required by law, container content sheets, and other applicable shipping documents. Responsibility for any incident will be determined based on applicable law and the Contract, including the respective acts or omissions of LCSWMA and the Contractor. The Contractor remains responsible for its Work, including transportation, regulatory compliance, and the acts or omissions of its employees, agents, subcontractors, and downstream vendors.

Item 3: Bidder Question – Staffing, Technical Personnel, and Resumes

Question: If Lancaster County staff handle unloading and packaging, what staffing personnel and resumes are required in the Proposal? Why are staffing plans, technical personnel information, and resumes required if LCSWMA personnel are performing Battery receipt and unloading activities?

Response: The staffing information requested in Section 5.2 relates to the Respondent's ability to perform the Work required under the Contract, including pickup coordination, shipment preparation, regulatory compliance, technical consultation, emergency response support, transportation, processing, recycling, documentation, and downstream management. Respondents are not required to provide resumes for personnel who will not be assigned to the LCSWMA program. Respondents should provide an organization and staffing description and resumes for key personnel who would be assigned to or responsible for LCSWMA's Battery program, including program managers, compliance personnel, transportation or logistics coordinators, chemists or other technical personnel, emergency response contacts, and other personnel whose qualifications are relevant to performance of the Contract.

Item 4: Bidder Question – Battery Categories, Definitions, and Segregation

Question: Can the “Rechargeable Batteries” category be broken out by battery chemistry because handling, recycling value, and packaging requirements differ? How is “High-Watt Rechargeable Battery” defined, and does this category include EV or hybrid vehicle batteries? Will rechargeable batteries be segregated by type before pickup? Are mixed rechargeable batteries placed into the same drum/container, or are they stored separately by chemistry?

Response: For Proposal and pricing purposes, Respondents shall use the Battery categories listed in Appendix C, Price Schedule, unless a Respondent proposes an alternative pricing approach in the Additional Comments section. Rechargeable Batteries may include lithium-ion, lithium polymer, nickel-cadmium, nickel-metal hydride, lead-acid, and other secondary battery technologies, provided such Batteries have been removed from equipment or devices before delivery to LCSWMA. LCSWMA does not intend to further break out the Rechargeable Batteries line item by chemistry in the Price Schedule at this time; however, Respondents may identify chemistry-specific assumptions, recommendations, or pricing options in their Proposal. “High-Watt Rechargeable Battery” has the meaning set forth in Section 2.1 of the RFP and means a Rechargeable Battery having a rated energy of 300 watt-hours or greater, as determined by manufacturer specifications or labeling. Battery-Containing Devices are excluded from the RFP. EV or hybrid vehicle batteries are also excluded from the RFP, as they are not accepted in LCSWMA’s residential HHW battery program. LCSWMA will separate Batteries by the categories identified in the RFP and Price Schedule. Rechargeable Batteries are not guaranteed to be segregated by chemistry before pickup unless such segregation is required by applicable law, required by the Contractor’s written packaging instructions, or otherwise agreed to by LCSWMA and the Contractor.

Item 5: Bidder Question – Existing Battery Management Practices and Waste Flow Chart

Question: What is meant by Batteries being “shipped to vendor” in the waste flow chart? Are some Battery streams currently managed through mail-back programs or third-party recycling programs?

Response: “Shipped to vendor” means that Batteries are removed from LCSWMA’s HHW Facility and transported to the applicable Contractor-owned, Contractor-approved, or other approved Battery Management Facility, transfer facility, consolidation facility, processor, recycler, or downstream vendor for processing, recycling, storage, transfer, or other approved management consistent with the RFP and Contract. Addendum No. 1 provides example Bills of Lading for Rechargeable Lithium-Ion Batteries and DDR

Batteries, which supersede and replace the original Appendix F example manifest and are provided solely as example shipping documentation. Current vendor information and historical pricing provided in Addendum No. 1 are informational only and do not establish required, preferred, expected, or target pricing for this RFP. Respondents should submit Proposals based on the services and pricing requirements described in the RFP, as amended by all Addenda.

Item 6: Bidder Question – Damaged, Defective, or Recalled Batteries

Question: Will there be damaged Batteries with exposed electrolyte, breached cells, or thermal event concerns?

Response: The RFP includes Damaged, Defective, or Recalled Batteries as a Battery category. DDR Batteries may include Batteries that are damaged, defective, recalled, overheated, swollen, breached, leaking, or otherwise suspect and that may present increased thermal, electrical, mechanical, or transportation hazards. LCSWMA will segregate damaged, leaking, swollen, recalled, or suspect Batteries and identify them for special handling as applicable. Respondents should assume that DDR Batteries may require special packaging, handling, transportation, documentation, and downstream management and should include all related costs, assumptions, limitations, and requirements in their Proposal and Price Schedule.

Item 7: Bidder Question – R2 or e-Stewards Certification Requirement

Question: Will LCSWMA accept a statement confirming that a Respondent's R2 certification is currently in progress and expected by year-end? If not, would the use of R2-certified downstream facilities satisfy the requirement?

Response: The RFP requires Respondents to identify all known receiving, consolidation, transfer, processing, recycling, and downstream Battery Management Facilities anticipated to receive Batteries managed under the Contract and to provide R2 and/or e-Stewards certification verification with the Proposal submission. All downstream sorting and processing vendors must be R2 or e-Stewards certified and must hold all applicable federal and state waste permits required for the services performed. A statement that a certification is in progress may be included in a Proposal, but it does not replace the requirement to provide verification of R2 and/or e-Stewards certification for applicable downstream vendors and facilities anticipated to receive Batteries managed under the Contract. Use of R2- or e-Stewards-certified downstream facilities may satisfy the downstream certification requirement if the Proposal clearly identifies those facilities,

documents their certifications, and demonstrates that Batteries managed under the Contract will be sent only to approved facilities meeting the RFP requirements.

Item 8: Bidder Question – Contractor-Owned Containers and Pricing

Question: The RFP states that containers supplied remain the Contractor's property. Does LCSWMA expect container costs to be included in Battery pricing?

Response: Yes. Respondents are responsible for including in their pricing all costs anticipated under the Contract, including costs for Contractor-provided containers, drums, skids or pallets, packaging materials, labels, markings, placards, terminal-protection materials, and other supplies necessary to perform the Work. Appendix C, Price Schedule, states that the price per pound must include the cost of containers. If a Respondent proposes separate or additional charges, those charges must be clearly identified in the applicable Price Schedule line item or in the Additional Comments section. LCSWMA will not pay additional charges for any item listed in the Price Schedule unless specified in the Contractor comments section and accepted by LCSWMA.

Acknowledgment of Receipt of Addendum No. 2

Respondent Name: _____

Authorized Representative Name and Title: _____

Authorized Representative Signature: _____

Date: _____