



# Board of Directors | Meeting Minutes

**DATE:** December 20, 2024

**TIME:** 7:30 a.m.

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## **Attendance**

**BOARD OF DIRECTORS:** Becker, Blowers, Deerin, Dzurik, Eby, Rettew, Ulrich, and Weibel.

**STAFF:** Barnett, Bennett, M. Brown, Cutarelli, Devaney, J. Frymyer, Good, Henderson (Legal Counsel), James, Kohr, Marsh, Patzer, Plasterer, Roy, and Youngs.

**BOARD OF DIRECTORS ABSENT:** M. Brubaker

**ALSO PRESENT:** Arthur S. Morris, and Dr. Leslie Osborne.

**NOTE:** This meeting of the Board of Directors was held in person and virtually. All individuals attending the meeting could hear, and be heard by, all other attendees.

## **Opening**

Chairperson Rettew called the meeting to order and requested a moment of silence followed by the pledge to the flag.

## **Nominating Committee Report/Audit Committee Approval of Appointments**

### **BOARD ACTION NO. 1: 2025 ELECTION OF OFFICERS**

Ms. Weibel presented the report of the Nominating Committee (Mr. Brubaker, Mr. Deerin, and Ms. Weibel). On behalf of the Nominating Committee, Ms. Weibel nominated Mr. Blowers as Chairperson, Mr. Becker as Vice Chairperson, Ms. Eby as Treasurer, and Mr. Ulrich as Secretary effective January 1, 2025, and until their successors are elected. There being no further nominations, Chairperson Rettew then called for a vote on the nominated slate of officers. Board members unanimously elected Mr. Blowers as Chairperson, Mr. Becker as Vice Chairperson, Ms. Eby as Treasurer, and Mr. Ulrich as Secretary, effective January 1, 2025, and until their successors are elected. On behalf of the Board, Ms. Weibel thanked Mr. Rettew for his service as Chairperson.

### **BOARD ACTION NO. 2: CHAIR APPOINTS AUDIT COMMITTEE**

Chairperson Rettew appointed Ms. Eby, Mr. Brubaker, and Mr. Becker to serve on the Audit Committee. Ms. Eby, Mr. Brubaker, and Mr. Becker agreed to serve in this capacity. No further approval was necessary for these appointments.

## **Public Comment**

None.

## **Consent Agenda**

Mr. Youngs provided a summary of items on the Consent Agenda for Board consideration and approval. Copies of the documents are attached.

### **CONSENT AGENDA: BOARD ACTION NO. 3: MOTION TO AUTHORIZE AND APPROVE:**

1. Minutes from November 15, 2024
2. November 2024 Disbursements in the Amount of \$10,385,699.06
3. Purchase of Kraft Bags: entering into a contract with Pabco Industries to purchase 328,000 Kraft bags for a total cost of \$159,408.00
4. Purchase of Recycle Bins: entering a contract with TM Fitzgerald for the purchase of



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1,650 of the 20-gallon recycling bins and entering a contract with Busch Systems for the purchase of 501 of the 18-gallon recycling bins for a total cost of \$30,675.45

Chairperson Rettew opened the floor to the Board for a motion to approve the actions set forth on the Consent Agenda.

**Motion:** K. Weibel

**Seconded:** S. Dzurik

**Adopted:** Unanimously

## Daniel Youngs, Executive Director

On behalf of the staff, Mr. Youngs opened by recognizing Mr. Rettew for his leadership, guidance, and service as Board Chairperson and navigating LCSWMA through unique circumstances over the past two years.

Next, on the legislative front, Mr. Youngs noted that the EPA's MACT standard ruling is delayed for one year. The delay provides time for both incoming legislators, regulators and the Waste to Energy industry to work together and familiarize themselves with appropriate standards given the value of Waste to Energy within the industry.

Mr. Youngs continued with a debriefing on the LCSWMA Company Meetings which were conducted in a new and different forum. ELT members met with nine smaller groups at each site. Mr. Youngs thanked the staff for sharing honest feedback from employees. Overall, the feedback about this approach was very positive.

Also, Mr. Youngs shared details regarding several large projects nearing completion. Mr. Youngs said, however, certain projects will extend into Q1 2025, and that the planned capital outlay for 2024 will carry over into the new year.

On the International level, the International Solid Waste Association (ISWA) is going to release a favorable position statement on Waste to Energy. The ISWA position was influenced by the work of SWANA and SWANA's knowledge of the technology through touring LCSWMA's WTE facility. Mr. Youngs reminded staff that they have the ability to directly shape the industry. When it is published, the Board requested copies of the statement, as well as public distribution.

In addition, Mr. Youngs provided details regarding the membership levels for three entities in Lancaster and introduced an action item for Board consideration and approval at this meeting, and two resolutions for public comment that will be presented for consideration and approval in 2025. The Board action and resolutions are a direct response to public input by Mr. Morris. The Board thanked Mr. Morris for productive conversations. Mr. Morris briefly commented. Copies of the Board action and proposed 2025 Resolutions are attached.

### **BOARD ACTION NO. 4: MOTION TO ADJUST THE 2025 OPERATING BUDGET TO REDUCE MEMBERSHIP PARTICIPATION LEVELS FOR THE LANCASTER CHAMBER, LANCASTER CITY ALLIANCE, AND EDC OF LANCASTER.**

Chairperson Rettew opened the floor to the Board for a motion to approve the action.

**Motion:** K. Weibel

**Seconded:** J. Blowers

**Adopted:** Unanimously





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**TO BE VOTED UPON AT THE JANUARY BOARD MEETING: RESOLUTION 2025-01: BOARD MEMBER EDUCATION, EVENT AND MILEAGE POLICY**

**TO BE VOTED UPON AT THE JANUARY BOARD MEETING: RESOLUTION 2025-02: ANNUAL PUBLICATION OF INVITATION TO BE PLACED ON THE REWORLD BID LIST**

## **Richard Bennett, Director of Finance**

Mr. Bennett provided highlights of the November 2024 financials, including details on operating revenues from tipping fees and energy, total operating expenses, non-operating revenue, EBITDA, and net income. Mr. Youngs emphasized the consideration of environmental and operational concerns when considering residual waste acceptance. Mr. Youngs recognized Mr. Mike Groff for his success in managing the residual waste business segment.

Additionally, Mr. Bennett presented a 2024 financial snapshot to illustrate unrestricted reserves and CapEx spend by year 2023, 2024 budget, and 2024 forecast.

## **Mike Devaney, Director of Operations**

Mr. Devaney summarized an action item for Board consideration and approval, including details on pricing and the research conducted of various equipment options. The Board thanked Mr. Devaney for his diligence. A copy of the board action is attached.

**BOARD ACTION NO. 5: MOTION TO AUTHORIZE AND APPROVE PURCHASE OF EQUIPMENT FOR 2025 DELIVERY FOR A TOTAL GROSS COST OF \$3,219,682.86 AND AN ESTIMATED \$231,500.00 OF TRADE-IN/AUCTION VALUE, FOR THE ESTIMATED TOTAL NET COST OF \$2,988,182.86**

Chairperson Rettew opened the floor to the Board for a motion to approve the action.

**Motion:** J. Blowers                      **Seconded:** K. Weibel                      **Adopted:** Unanimously

## **Nick Kohr, Director of Engineering**

Mr. Kohr provided details on two action items presented for Board consideration and approval. A copy of the board actions are attached.

**BOARD ACTION NO. 6: MOTION TO APPROVE CHANGE ORDER NO. 2 TO KINSLEY CONSTRUCTION, INC. IN THE AMOUNT OF \$1,030,848.96.**

Chairperson Rettew opened the floor to the Board for a motion to approve the action.

**Motion:** K. Weibel                      **Seconded:** J. Blowers                      **Adopted:** Unanimously

**BOARD ACTION NO. 7: MOTION TO AUTHORIZE AND APPROVE ADDENDUM TO AMENDED AND RESTATED MODIFICATION 2023-7: WTE FIRE PROTECTION REWORLD CHANGE ORDER.**

**Motion:** S. Dzurik                      **Seconded:** J. Blowers                      **Adopted:** Unanimously



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## **FOCUS TOPIC: LOW NOx COMPLETION**

Mr. Kohr presented details on the Low NOx upgrade project which was implemented to reduce NOx emissions. Mr. Kohr shared that the project was completed under budget and that construction went smoothly.

Ms. Marsh added that the facility is operating well below the limit standards and is fully compliant. In addition, Ms. Marsh provided a history of legislation and rulings on the timeline for compliance.

## **Nicole Roy, Director of Risk Management**

Ms. Roy provided details on two Board action items for consideration and approval regarding risk insurance, including coverage negotiations and costs. Copies of the documents are attached.

### **BOARD ACTION NO. 8: RESOLUTION NO. 2024-07: MOTION TO AUTHORIZE AND APPROVE PROPERTY INSURANCE RENEWAL.**

Following a discussion on the benefits of proactive vs. reactive risk management, Mr. Youngs reiterated the importance of meeting in person to build trust. Mr. Rettew opened the floor to the Board for a motion to approve the resolution.

**Motion:** K. Weibel                      **Seconded:** J. Blowers                      **Adopted:** Unanimously

### **BOARD ACTION NO. 9: RESOLUTION NO. 2024-08: MOTION TO APPROVE ANCILLARY INSURANCE RENEWAL.**

Chairperson Rettew opened the floor to the Board for a motion to approve the action.

**Motion:** S. Dzurik                      **Seconded:** J. Blowers                      **Adopted:** Unanimously

## **Adjournment**

The Board Meeting adjourned at 8:47 a.m.

**APPROVED THE 17<sup>th</sup> DAY OF JANUARY 2025.**



J. Scott Ulrich, Secretary



**LCSWMA**  
**CHECK AND WIRE DISBURSEMENTS LISTING**  
**Nov-24**

<u>CHECK #</u>	<u>PAYEE NAME</u>	<u>DATE</u>	<u>AMOUNT</u>
PAYROLL	INOVA	Various	\$ 639,948.65
PENSION	EMPOWER	Various	\$ 114,136.71
EFT	BAMBORA EXPENSES (CONCUR)	11/06/24	\$ 2,598.34
EFT	BANK FEE - CHECKING ACCOUNT	11/15/24	\$ 1,847.94
EFT	COLUMBIA BOROUGH	11/25/24	\$ 4,168.00
EFT	HSA PAYMENTS	Various	\$ 16,844.93
EFT	MERCHANT PARTNERS	11/04/24	\$ 2,796.10
EFT	REORLD CAPITAL EXPENDITURES - SRMC STAGE 2 FIRE PROTECTION PROJECT	11/14/24	\$ 1,422,209.76
EFT	REORLD CAPITAL EXPENDITURES - WTE LIME SYSTEM UPGRADE	11/20/24	\$ 193,027.57
EFT	REORLD CAPITAL EXPENDITURES - WTE STAGE 2 FIRE PROTECTION PROJECT	11/13/24	\$ 1,576,190.14
EFT	REORLD ELECTRIC FEE HARRISBURG	11/26/24	\$ 79,601.49
EFT	REORLD ELECTRIC FEE LANCASTER	11/27/24	\$ 184,219.87
EFT	REORLD PROFILED WASTE	11/27/24	\$ 2,171.02
EFT	REORLD SERVICE FEE - HARRISBURG	11/26/24	\$ 1,305,720.34
EFT	REORLD SERVICE FEE - LANCASTER	11/27/24	\$ 1,621,540.83
EFT	WORLDPAY	11/12/24	\$ 21,198.87
1233241	A J BLOSENSKI INC	11/15/2024	\$ 17,114.71
1233263	Aaron Coolman	11/22/2024	\$ 9,268.00
1233111	ADVANTAGE SPORT & FITNESS INC	11/7/2024	\$ 10,293.52
1233010	AGILITY FUEL SYSTEMS INC	11/1/2024	\$ 76.37
1233266	AIRGAS USA, LLC	11/22/2024	\$ 43.10
1233112	AIRGAS USA, LLC	11/7/2024	\$ 60.65
1233011	AIRGAS USA, LLC	11/1/2024	\$ 81.20
1233338	AIRGAS USA, LLC	11/27/2024	\$ 104.80
1233187	AIRGAS USA, LLC	11/15/2024	\$ 879.68
1233277	ALLSPRING GLOBAL INVESTMENTS LLC	11/22/2024	\$ 124.83
1233013	ALS ENVIRONMENTAL	11/1/2024	\$ 590.20
1233210	ALS ENVIRONMENTAL	11/15/2024	\$ 1,098.00
1233115	ALS ENVIRONMENTAL	11/7/2024	\$ 2,323.00
1233360	ALS ENVIRONMENTAL	11/27/2024	\$ 3,428.00
1233303	ALS ENVIRONMENTAL	11/22/2024	\$ 4,067.25
1233199	AMAZON CAPITAL SERVICES, INC.	11/15/2024	\$ 374.96
1233012	AMAZON CAPITAL SERVICES, INC.	11/1/2024	\$ 864.89
1233113	AMAZON CAPITAL SERVICES, INC.	11/7/2024	\$ 967.16
1233349	AMAZON CAPITAL SERVICES, INC.	11/27/2024	\$ 2,098.52
1233291	AMAZON CAPITAL SERVICES, INC.	11/22/2024	\$ 2,495.40
1233114	AMBIENT AIR QUALITY SERVICES, INC.	11/7/2024	\$ 900.00
1233014	AON RISK SERVICES CENTRAL, INC.	11/1/2024	\$ 360.00
1233116	APR SUPPLY CO	11/7/2024	\$ 12.72
1233117	ARM GROUP INC	11/7/2024	\$ 9,708.25
1233015	ARM GROUP INC	11/1/2024	\$ 49,485.22
1233372	ARM GROUP INC	11/27/2024	\$ 76,307.76
1233118	ASCENDANCE TRUCKS PENNSYLVANIA, LLC	11/7/2024	\$ 330.24
1233016	ASCENDANCE TRUCKS PENNSYLVANIA, LLC	11/1/2024	\$ 381.73
1233221	ASCENDANCE TRUCKS PENNSYLVANIA, LLC	11/15/2024	\$ 599.33
1233381	ASCENDANCE TRUCKS PENNSYLVANIA, LLC	11/27/2024	\$ 1,761.37
1233088	BACHMAN'S ROOFING, BUILDING &	11/1/2024	\$ 21.46
1233017	BATTERIES PLUS	11/1/2024	\$ 137.80
1233232	BEILER HYDRAULIC INC	11/15/2024	\$ 15.66
1233119	BEILER HYDRAULIC INC	11/7/2024	\$ 53.21
1233314	BFPE INTERNATIONAL INC	11/22/2024	\$ 313.45
1233120	BIG CRACK AUTO GLASS	11/7/2024	\$ 875.00
1233382	BIG CRACK AUTO GLASS	11/27/2024	\$ 1,725.00

1233326	Call2Recycle Inc	11/22/2024	\$	1,028.63
1233018	CAPITAL REGION WATER	11/1/2024	\$	71,833.36
1233037	CARDMEMBER SERVICE	11/1/2024	\$	27,911.08
1233121	CARGAS SYSTEMS, INC.	11/7/2024	\$	375.00
1233019	CARGAS SYSTEMS, INC.	11/1/2024	\$	456.00
1233336	CARGAS SYSTEMS, INC.	11/22/2024	\$	687.50
1233337	CARLSON SOFTWARE INC	11/22/2024	\$	1,024.00
1233061	CAROL A. NISSLY	11/1/2024	\$	1,000.00
1233089	CAULER CONTAINERS, INC.	11/1/2024	\$	64,867.04
1233243	CDW GOVERNMENT INC	11/15/2024	\$	1,946.81
1233256	CDW GOVERNMENT INC	11/22/2024	\$	7,451.75
1233020	Chapman Ford LLC	11/1/2024	\$	227.08
1233122	CINTAS CORPORATION	11/7/2024	\$	589.29
1233383	CINTAS CORPORATION	11/27/2024	\$	1,784.14
1233021	CINTAS CORPORATION	11/1/2024	\$	1,876.76
1233252	CINTAS CORPORATION	11/15/2024	\$	1,900.59
1233257	CINTAS CORPORATION	11/22/2024	\$	1,981.84
1233253	CITY OF HARRISBURG/CITY TREASURER	11/15/2024	\$	250.00
1233053	CITY OF LANCASTER	11/1/2024	\$	943.37
1233357	CITY OF LANCASTER	11/27/2024	\$	956.27
1233090	CITY OF LANCASTER - STREETS	11/1/2024	\$	1,102.72
1233255	CLEAN EARTH INC	11/22/2024	\$	840.43
1233022	CLEAN ENERGY	11/1/2024	\$	3,253.40
1233254	CLEVELAND BROTHERS EQUIPMENT CO., INC.	11/15/2024	\$	64.60
1233384	CLEVELAND BROTHERS EQUIPMENT CO., INC.	11/27/2024	\$	289.98
1233258	CLEVELAND BROTHERS EQUIPMENT CO., INC.	11/22/2024	\$	4,888.23
1233123	COLLIFLOWER INC	11/7/2024	\$	475.23
1233385	COLLIFLOWER INC	11/27/2024	\$	494.56
1233259	COLLIFLOWER INC	11/22/2024	\$	1,093.47
1233023	COLONY PAPERS INC	11/1/2024	\$	240.00
1233024	COLUMBIA MOTOR PARTS, INC.	11/1/2024	\$	182.16
1233260	COMCAST	11/22/2024	\$	6,274.64
1233188	COMCAST	11/15/2024	\$	148.78
1233025	COMCAST	11/1/2024	\$	181.51
1233125	COMMONWEALTH OF PA	11/7/2024	\$	50.00
1233124	COMMONWEALTH OF PA	11/7/2024	\$	60.00
1233026	COMMONWEALTH OF PENNSYLVANIA	11/1/2024	\$	100.00
1233028	COMMONWEALTH PEST MANAGEMENT LLC	11/1/2024	\$	150.00
1233339	COMMONWEALTH PEST MANAGEMENT LLC	11/27/2024	\$	150.00
1233189	COMMONWEALTH PEST MANAGEMENT LLC	11/15/2024	\$	325.00
1233126	COMMONWEALTH PEST MANAGEMENT LLC	11/7/2024	\$	1,368.00
1233261	COMPUTER DESIGN & INTEGRATION LLC	11/22/2024	\$	1,840.00
1233340	COMPUTER DESIGN & INTEGRATION LLC	11/27/2024	\$	9,385.40
1233262	CONCUR TECHNOLOGIES INC	11/22/2024	\$	1,289.98
1233127	CONESTOGA RIVER CLUB	11/7/2024	\$	500.00
1233029	CONNECT HOLDING II LLC	11/1/2024	\$	167.71
1233190	CONOY TOWNSHIP	11/15/2024	\$	69,786.60
1233191	CONRAD M SIEGEL INC	11/15/2024	\$	1,100.00
1233030	Conrads Tree Landscape Maintenance Inc	11/1/2024	\$	3,500.00
1233128	Constellation Energy Corporation	11/7/2024	\$	220.90
1233192	COTTAGE LANE LANDSCAPING	11/15/2024	\$	5,000.00
1233264	CREDIT BUREAU OF LANCASTER COUNTY	11/22/2024	\$	47.50
1233193	Crown Castle Fiber LLC	11/15/2024	\$	2,202.10
1233195	CRYSTAL SPRINGS	11/15/2024	\$	1,248.00
1233129	CYCLE CHEM	11/7/2024	\$	25,449.93
1233031	CYCLE CHEM	11/1/2024	\$	27,701.65
1233196	DataMartIn	11/15/2024	\$	2,730.00
1233032	DataMartIn	11/1/2024	\$	26,284.17



1233341	DAVID MILLER/ASSOCIATES INC	11/27/2024	\$	6,141.74
1233033	DAVID MILLER/ASSOCIATES INC	11/1/2024	\$	7,597.42
1233242	DEAN MARTIN	11/15/2024	\$	13,153.52
1233197	Deer Country Farm & Lawn	11/15/2024	\$	1,141.86
1233342	DELL BUSINESS CREDIT	11/27/2024	\$	4,675.28
1233130	DIXIE LAND ENERGY LLC	11/7/2024	\$	2,618.15
1233265	DIXIE LAND ENERGY LLC	11/22/2024	\$	4,828.87
1233198	DIXIE LAND ENERGY LLC	11/15/2024	\$	18,128.35
1233343	DIXIE LAND ENERGY LLC	11/27/2024	\$	38,410.53
1233034	DIXIE LAND ENERGY LLC	11/1/2024	\$	42,112.09
1233267	DOCEO OFFICE SOLUTIONS LLC	11/22/2024	\$	661.00
1233200	DONCIN TRANSPORT INC	11/15/2024	\$	1,125.00
1233344	DONCIN TRANSPORT INC	11/27/2024	\$	1,395.00
1233035	DONCIN TRANSPORT INC	11/1/2024	\$	2,790.00
1233244	EAST DONEGAL TOWNSHIP OFFICE	11/15/2024	\$	6,545.65
1233091	EAST HEMPFIELD TOWNSHIP OFFICE	11/1/2024	\$	19,293.20
1233268	EASTERN CONTROLS INC	11/22/2024	\$	2,030.00
1233131	EASTERN LIFT TRUCK CO INC	11/7/2024	\$	384.85
1233092	ECON REFUSE SERVICE LLC	11/1/2024	\$	26,868.23
1233036	Ecotone Acquisition Corp	11/1/2024	\$	6,955.00
1233132	ELEMENT ONE INC	11/7/2024	\$	910.00
1233093	ELIZABETHTOWN BOROUGH	11/1/2024	\$	7,146.63
1233133	ELIZABETHTOWN BOROUGH	11/7/2024	\$	32,395.00
1233351	EM HERR FARM & HOME CENTER	11/27/2024	\$	58.31
1233345	EMAXX CENTRAL PA, LLC	11/27/2024	\$	495.00
1233038	EMAXX CENTRAL PA, LLC	11/1/2024	\$	927.50
1233269	EMAXX CENTRAL PA, LLC	11/22/2024	\$	927.50
1233095	EPHRATA BOROUGH OFFICE	11/1/2024	\$	7,154.59
1233201	F&B RUBBERIZED, INC.	11/15/2024	\$	3,790.50
1233039	FASTENAL COMPANY	11/1/2024	\$	530.73
1233346	Fastening Products of Lancaster Inc	11/27/2024	\$	114.96
1233134	FIG INDUSTRIES	11/7/2024	\$	5,840.00
1233040	FOSTER GARVEY PC	11/1/2024	\$	5,354.49
1233135	FREEHOLD CARTAGE INC	11/7/2024	\$	1,350.00
1233271	FREEHOLD CARTAGE INC	11/22/2024	\$	1,350.00
1233202	FREY LUTZ CORPORATION	11/15/2024	\$	192.50
1233041	FREY LUTZ CORPORATION	11/1/2024	\$	2,138.10
1233272	FREY LUTZ CORPORATION	11/22/2024	\$	5,711.67
1233347	FREY LUTZ CORPORATION	11/27/2024	\$	7,788.00
1233136	FULTON FINANCIAL ADVISORS	11/7/2024	\$	1,375.00
1233273	GABEL ASSOCIATES INC	11/22/2024	\$	2,500.00
1233042	GARBER SCALE COMPANY	11/1/2024	\$	1,989.73
1233366	GENIE ELECTRONICS COMPANY INC	11/27/2024	\$	1,785.00
1233203	GEORGE W KISTLER INC	11/15/2024	\$	170.32
1233348	GEORGE W KISTLER INC	11/27/2024	\$	1,181.91
1233044	GEORGE W KISTLER INC	11/1/2024	\$	4,881.42
1233350	GRAINGER, INC.	11/27/2024	\$	2,366.33
1233274	GRAYBILL EQUIPMENT & REPAIR INC	11/22/2024	\$	39.00
1233332	GREENAWALT ROOFING COMPANY	11/22/2024	\$	3,200.40
1233045	GROFF TRACTOR & EQUIPMENT, INC.	11/1/2024	\$	170.47
1233137	GROFF TRACTOR & EQUIPMENT, INC.	11/7/2024	\$	5,420.00
1233275	GS Acquisitionco Inc	11/22/2024	\$	22,341.54
1233138	HALDEMAN EQUIPMENT COMPANY LLC	11/7/2024	\$	501.54
1233139	Harbor Freight Tools USA, Inc.	11/7/2024	\$	130.98
1233276	HDR ENGINEERING INC	11/22/2024	\$	3,852.50
1233046	HENRY D. HANK	11/1/2024	\$	1,000.00
1233352	HIGHWAY EQUIPMENT & SUPPLY CO INC	11/27/2024	\$	407.84
1233047	HIGHWAY EQUIPMENT & SUPPLY CO INC	11/1/2024	\$	476.58

1233140	HIGHWAY EQUIPMENT & SUPPLY CO INC	11/7/2024	\$	1,610.26
1233278	HIGHWAY EQUIPMENT & SUPPLY CO INC	11/22/2024	\$	4,721.21
1233279	HILLYARD INC - LANCASTER	11/22/2024	\$	305.05
1233353	Holton Electric LLC	11/27/2024	\$	4,433.00
1233141	Hunter Keystone Peterbilt LP	11/7/2024	\$	225.92
1233048	Hunter Keystone Peterbilt LP	11/1/2024	\$	842.73
1233280	Hunter Keystone Peterbilt LP	11/22/2024	\$	853.90
1233142	IMAGEFIRST	11/7/2024	\$	64.09
1233049	IMAGEFIRST	11/1/2024	\$	270.02
1233281	IMAGEFIRST	11/22/2024	\$	400.57
1233282	INTERGOVERNMENTAL INSURANCE COOPERATIVE	11/22/2024	\$	158,683.37
1233283	J C EHRlich CO INC	11/22/2024	\$	78.18
1233096	JBS HAULING	11/1/2024	\$	9,025.66
1233186	JON ZAJAC II	11/7/2024	\$	1,401.24
1233284	JONATHAN FREY BUILDING & REMODELING LLC	11/22/2024	\$	1,221.56
1233245	JOYLAND ROOFING	11/15/2024	\$	1,314.28
1233097	Junk Lockdown LLC	11/1/2024	\$	255.81
1233246	K&K CleanUp LLC	11/15/2024	\$	853.16
1233144	KATHRYN SANDOE LLC	11/7/2024	\$	400.00
1233204	KEEP PENNSYLVANIA BEAUTIFUL	11/15/2024	\$	100.00
1233285	KEN'S TRUCK REPAIR INC	11/22/2024	\$	847.01
1233145	KEN'S TRUCK REPAIR INC	11/7/2024	\$	1,761.60
1233354	KEN'S TRUCK REPAIR INC	11/27/2024	\$	7,870.97
1233051	KEPT COMPANIES, INC.	11/1/2024	\$	1,711.96
1233355	KEPT COMPANIES, INC.	11/27/2024	\$	1,962.48
1233146	KEPT COMPANIES, INC.	11/7/2024	\$	2,055.90
1233288	KEPT COMPANIES, INC.	11/22/2024	\$	4,158.06
1233147	KINSLEY CONSTRUCTION INC.	11/7/2024	\$	973,021.64
1233292	KI-WE CLEANING	11/22/2024	\$	1,400.00
1233052	KI-WE CLEANING	11/1/2024	\$	1,750.00
1233151	LANCASTER AREA SEWER AUTHORITY	11/7/2024	\$	55,270.11
1233356	LANCASTER AUTO PARTS (NAPA)	11/27/2024	\$	14.08
1233148	LANCASTER AUTO PARTS (NAPA)	11/7/2024	\$	49.76
1233206	LANCASTER AUTO PARTS (NAPA)	11/15/2024	\$	76.31
1233293	LANCASTER AUTO PARTS (NAPA)	11/22/2024	\$	147.00
1233247	LANCASTER CITY	11/15/2024	\$	46,222.22
1233335	LANCASTER GENERAL HEALTH	11/22/2024	\$	2,096.00
1233208	LANCASTER STARTER & ALTERNATOR INC	11/15/2024	\$	122.59
1233150	LANCASTER STARTER & ALTERNATOR INC	11/7/2024	\$	359.90
1233098	LANCASTER TOWNSHIP OFFICE	11/1/2024	\$	12,037.84
1233211	LAND STUDIES, INC.	11/15/2024	\$	1,878.00
1233209	LandPro Equipment LLC	11/15/2024	\$	59.08
1233054	LandPro Equipment LLC	11/1/2024	\$	202.99
1233055	LEAF	11/1/2024	\$	2,442.18
1233294	LEAKWAY DOOR COMPANY	11/22/2024	\$	3,633.00
1233358	Lee Supply Co Inc	11/27/2024	\$	1,465.00
1233152	LIFT, INC.	11/7/2024	\$	397.47
1233056	LIFT, INC.	11/1/2024	\$	418.09
1233153	LINDA M. GLADFELTER	11/7/2024	\$	1,237.50
1233099	LITITZ BOROUGH OFFICE	11/1/2024	\$	6,877.66
1233149	LNP MEDIA GROUP INC	11/7/2024	\$	183.64
1233207	LNP MEDIA GROUP INC	11/15/2024	\$	282.84
1233212	LOWE'S	11/15/2024	\$	17.82
1233057	LOWE'S	11/1/2024	\$	98.97
1233295	LOWE'S	11/22/2024	\$	975.37
1233213	LPL FINANCIAL RPCP	11/15/2024	\$	9,937.50
1233214	LYTX INC	11/15/2024	\$	4,864.00
1233369	MACRO RETAILING LLC	11/27/2024	\$	240.98



1233359	MAHANTANGO ENTERPRISES INC	11/27/2024	\$	1,769.07
1233058	MAHANTANGO ENTERPRISES INC	11/1/2024	\$	3,100.00
1233100	MAN CONTRACTING INC	11/1/2024	\$	2,439.71
1233215	MANHEIM TOWNSHIP COMMISSIONERS	11/15/2024	\$	19,848.20
1233251	MANOR TOWNSHIP	11/15/2024	\$	50.00
1233216	MANOR TOWNSHIP	11/15/2024	\$	118,567.83
1233101	MARIETTA BOROUGH OFFICE	11/1/2024	\$	2,210.54
1233182	MARTIN ENTERPRISES, LLC	11/7/2024	\$	316.78
1233059	MCI WORLDCOM	11/1/2024	\$	57.46
1233296	MENDENHALL'S REFRIGERANT RECOVERY	11/22/2024	\$	4,864.00
1233154	MESSICK'S	11/7/2024	\$	61.33
1233217	Met-Ed	11/15/2024	\$	42.04
1233155	Met-Ed	11/7/2024	\$	6,028.86
1233069	Michael Brandon Sexton	11/1/2024	\$	3,400.00
1233297	MILLER OPTICAL COMPANY, INC.	11/22/2024	\$	808.50
1233333	MILLERSVILLE UNIVERSITY	11/22/2024	\$	737.72
1233050	MOTOR TRUCK EQUIPMENT COMPANY	11/1/2024	\$	63.91
1233205	MOTOR TRUCK EQUIPMENT COMPANY	11/15/2024	\$	719.20
1233287	MOTOR TRUCK EQUIPMENT COMPANY	11/22/2024	\$	3,992.44
1233334	MOUNT JOY BOROUGH	11/22/2024	\$	32.23
1233298	NAPA OF HARRISBURG	11/22/2024	\$	6.05
1233361	NAPA OF HARRISBURG	11/27/2024	\$	118.97
1233060	NAPA OF HARRISBURG	11/1/2024	\$	418.01
1233248	NEW HOLLAND BOROUGH	11/15/2024	\$	3,260.43
1233299	NEW PIG CORPORATION	11/22/2024	\$	1,091.71
1233362	NIKOLAUS & HOHENADEL LLP	11/27/2024	\$	240.00
1233310	P. L. ROHRER & BRO., INC.	11/22/2024	\$	1,400.00
1233162	P. L. ROHRER & BRO., INC.	11/7/2024	\$	1,930.20
1233027	PA DEPT OF LABOR & INDUSTRY-B	11/1/2024	\$	53.29
1233157	PATRIOT TOWING & TRANSPORT, INC.	11/7/2024	\$	287.50
1233218	PATRIOT TOWING & TRANSPORT, INC.	11/15/2024	\$	510.00
1233300	PENN POWER GROUP	11/22/2024	\$	152.11
1233102	PENN WASTE, INC.	11/1/2024	\$	55,273.42
1233103	PENWAY CONSTRUCTION	11/1/2024	\$	149.98
1233158	PPC LUBRICANTS, INC	11/7/2024	\$	1,241.80
1233363	PPC LUBRICANTS, INC	11/27/2024	\$	1,331.00
1233301	PPC LUBRICANTS, INC	11/22/2024	\$	4,445.00
1233219	PPL ELECTRIC UTILITIES - ST LOUIS	11/15/2024	\$	297.72
1233364	PPL ELECTRIC UTILITIES - ST LOUIS	11/27/2024	\$	574.95
1233304	PPL ELECTRIC UTILITIES - ST LOUIS	11/22/2024	\$	692.62
1233159	PPL ELECTRIC UTILITIES - ST LOUIS	11/7/2024	\$	2,013.72
1233063	PPL ELECTRIC UTILITIES - ST LOUIS	11/1/2024	\$	7,890.63
1233365	PURE WATER TECHNOLOGY	11/27/2024	\$	345.00
1233305	Quadient Finance USA Inc	11/22/2024	\$	1,000.00
1233183	QUALITY DISPOSAL SERVICES	11/7/2024	\$	663.83
1233064	QUALITY MACHINE REPAIR LLC	11/1/2024	\$	84.43
1233306	RED WING BUSINESS ADVANTAGE ACCOUNT	11/22/2024	\$	157.24
1233220	RED WING BUSINESS ADVANTAGE ACCOUNT	11/15/2024	\$	200.00
1233110	REPUBLIC SERVICES OF PA, LLC	11/1/2024	\$	125,657.55
1233065	RESPOND FIRST AID SYSTEMS	11/1/2024	\$	220.10
1233307	RESPOND FIRST AID SYSTEMS	11/22/2024	\$	331.52
1233066	RETRO ENVIRONMENTAL INC	11/1/2024	\$	16,500.00
1233222	Reworld Holding Corporation	11/15/2024	\$	182.50
1233160	RG INDUSTRIES INC	11/7/2024	\$	30.54
1233104	RICHARD L. SENSENIG COMPANY	11/1/2024	\$	549.65
1233308	Rivers Truck Center Inc	11/22/2024	\$	325.67
1233223	RKL LLP	11/15/2024	\$	9,362.50
1233079	ROBERT K. SKACEL JR	11/1/2024	\$	650.00

1233173	ROBERT K. SKACEL JR	11/7/2024	\$	650.00
1233309	Rogo Fastener Co Inc	11/22/2024	\$	36.58
1233161	Rogo Fastener Co Inc	11/7/2024	\$	49.50
1233224	Rogo Fastener Co Inc	11/15/2024	\$	448.42
1233156	ROWENS ENTERPRISES LTD	11/7/2024	\$	363.00
1233311	SAF-GARD SAFETY SHOE CO., INC.	11/22/2024	\$	184.99
1233163	SCOTTY'S PAINTING & PAPER HANGING, INC.	11/7/2024	\$	1,882.00
1233312	SCOTTY'S PAINTING & PAPER HANGING, INC.	11/22/2024	\$	10,710.00
1233067	SCS ENGINEERS, PC	11/1/2024	\$	6,900.00
1233313	SCS ENGINEERS, PC	11/22/2024	\$	18,314.70
1233068	SERVICE TIRE TRUCK CENTERS INC	11/1/2024	\$	2,397.33
1233367	SERVICE TIRE TRUCK CENTERS INC	11/27/2024	\$	9,378.26
1233316	SERVICE TIRE TRUCK CENTERS INC	11/22/2024	\$	10,051.11
1233317	Shamrock Environmental Corporation	11/22/2024	\$	11,675.00
1233070	Shamrock Environmental Corporation	11/1/2024	\$	23,756.53
1233225	SHANNON A SMITH INC	11/15/2024	\$	2,700.00
1233226	SHULL'S TREE SERVICE INC	11/15/2024	\$	10,540.00
1233071	SIKICH LLP	11/1/2024	\$	147.50
1233318	SIKICH LLP	11/22/2024	\$	425.50
1233164	SILVIX, LLC	11/7/2024	\$	5,750.00
1233072	SLAYMAKER RENTALS & SUPPLY CO	11/1/2024	\$	1,226.64
1233165	SLAYMAKER RENTALS & SUPPLY CO	11/7/2024	\$	3,440.00
1233227	SLAYMAKER SPECIALIZED LLC	11/15/2024	\$	150.00
1233073	SLAYMAKER SPECIALIZED LLC	11/1/2024	\$	200.00
1233105	SNYDER & MYLIN EXCAVATING	11/1/2024	\$	615.96
1233184	Snyder Contracting Services LLC	11/7/2024	\$	1,031.62
1233143	Somerset Welding & Steel Inc	11/7/2024	\$	667.37
1233321	Standard Offset Printing Company Inc	11/22/2024	\$	195.00
1233168	STAPLES CONTRACT AND COMMERCIAL, LLC	11/7/2024	\$	4,585.54
1233368	STEWART-AMOS EQUIPMENT CO	11/27/2024	\$	165.81
1233319	SUN LIFE ASSURANCE COMPANY OF CANADA	11/22/2024	\$	7,231.08
1233074	SUN LIFE ASSURANCE COMPANY OF CANADA	11/1/2024	\$	8,337.35
1233228	SUSQUEHANNA NATIONAL HERITAGE AREA	11/15/2024	\$	7,083.33
1233075	SUSQUEHANNA RIVER BASIN COMMISSION	11/1/2024	\$	353.99
1233229	SWANA	11/15/2024	\$	2,510.00
1233169	THE BURG	11/7/2024	\$	3,600.00
1233320	THE METER GUY, LLC	11/22/2024	\$	1,445.00
1233076	THE METER GUY, LLC	11/1/2024	\$	3,930.00
1233370	THE METER GUY, LLC	11/27/2024	\$	6,400.00
1233106	TIGER TRASH	11/1/2024	\$	2,893.39
1233270	TODD ESHLEMAN	11/22/2024	\$	2,002.83
1233077	TOMLINSON BOMBERGER	11/1/2024	\$	104.00
1233170	TOMLINSON BOMBERGER	11/7/2024	\$	2,482.00
1233171	TOTALRECYCLE, INC	11/7/2024	\$	136,084.52
1233172	TRANSTECK, INC.	11/7/2024	\$	191.49
1233322	TRANSTECK, INC.	11/22/2024	\$	432.07
1233373	TRANSTECK, INC.	11/27/2024	\$	1,163.36
1233078	TRUCK PARTS PLUS INC	11/1/2024	\$	205.32
1233080	UGI CORPORATION	11/1/2024	\$	269.89
1233230	UGI CORPORATION	11/15/2024	\$	333.40
1233374	UGI CORPORATION	11/27/2024	\$	760.89
1233174	UGI CORPORATION	11/7/2024	\$	8,927.36
1233323	UGI CORPORATION	11/22/2024	\$	19,612.24
1233231	UGI ENERGY SERVICES LLC	11/15/2024	\$	9,280.38
1233375	UGI ENERGY SERVICES LLC	11/27/2024	\$	20,520.59
1233175	ULINE	11/7/2024	\$	207.28
1233324	ULINE	11/22/2024	\$	577.81
1233081	ULINE	11/1/2024	\$	661.45



1233233	ULINE	11/15/2024	\$	1,536.12
1233176	UNITED PARCEL SERVICE	11/7/2024	\$	16.19
1233325	UNITED PARCEL SERVICE	11/22/2024	\$	177.44
1233234	UNITED PARCEL SERVICE	11/15/2024	\$	212.69
1233235	United States Treasury	11/15/2024	\$	346.20
1233376	UTILITY KEYSTONE TRAILERS, INC	11/27/2024	\$	271.48
1233327	UTILITY KEYSTONE TRAILERS, INC	11/22/2024	\$	1,143.37
1233082	VECTOR SECURITY	11/1/2024	\$	631.08
1233236	VERIZON	11/15/2024	\$	68.50
1233177	VERIZON	11/7/2024	\$	129.02
1233377	VERIZON	11/27/2024	\$	191.24
1233178	VERIZON	11/7/2024	\$	7,724.89
1233083	VERIZON WIRELESS	11/1/2024	\$	1,893.80
1233328	VISION BENEFITS OF AMERICA	11/22/2024	\$	875.19
1233094	VLS LANCASTER, LLC	11/1/2024	\$	176.95
1233237	VONAGE BUSINESS INC	11/15/2024	\$	1,880.07
1233238	WAGGONER CONSTRUCTION INC	11/15/2024	\$	1,225.00
1233179	WALTERS PORTABLE TOILETS	11/7/2024	\$	349.49
1233378	WALTERS PORTABLE TOILETS	11/27/2024	\$	359.96
1233084	WALTERS PORTABLE TOILETS	11/1/2024	\$	386.65
1233329	WALTERS PORTABLE TOILETS	11/22/2024	\$	1,182.12
1233107	WALTERS SERVICES, INC.	11/1/2024	\$	5,674.58
1233249	WASTE MANAGEMENT - LANCASTER	11/15/2024	\$	71,054.59
1233108	WEST DONEGAL TOWNSHIP OFFICE	11/1/2024	\$	6,837.26
1233109	WEST HEMPFIELD TOWNSHIP OFFICE	11/1/2024	\$	12,224.09
1233250	WEST LAMPETER TOWNSHIP OFFICE	11/15/2024	\$	10,577.91
1233085	WINDSTREAM COMMUNICATIONS INC	11/1/2024	\$	37.05
1233379	WINDSTREAM COMMUNICATIONS INC	11/27/2024	\$	37.05
1233185	X/S WASTE TRANSPORT	11/7/2024	\$	4,392.70
1233180	YARNELL SECURITY SYSTEMS	11/7/2024	\$	10.00
1233330	YARNELL SECURITY SYSTEMS	11/22/2024	\$	802.80
1233181	YOE PARTS & EQUIPMENT INC	11/7/2024	\$	463.33
1233239	YOE PARTS & EQUIPMENT INC	11/15/2024	\$	1,008.56
1233380	YOE PARTS & EQUIPMENT INC	11/27/2024	\$	1,292.26
1233086	YOE PARTS & EQUIPMENT INC	11/1/2024	\$	1,442.11
1233331	YOE PARTS & EQUIPMENT INC	11/22/2024	\$	5,075.31
1233087	YOUR CHOICE HOLDINGS	11/1/2024	\$	627.38
1233240	YOUR CHOICE HOLDINGS	11/15/2024	\$	1,506.32
<b>TOTAL</b>			<b>\$</b>	<b>10,385,699.06</b>



**Board Action No. 3. (a. 3.)**

**ISSUE:** Purchase of Biodegradable Yard Waste Collection Bags

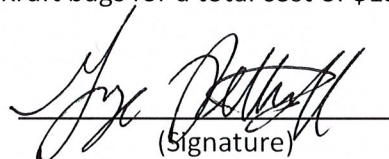
**BACKGROUND:** LCSWMA coordinates the cooperative purchase of biodegradable Kraft (paper) bags on behalf of Lancaster County municipalities for the collection of leaves and yard waste materials that are transported to compost facilities. The use of biodegradable bags has proven to be a cost-effective method for municipalities to collect leaves and yard waste. There are seventeen (17) municipalities ordering Kraft bags this year for a total of 328,000 bags. Municipalities will reimburse LCSWMA 100% of the purchase price of the bags.

**DISCUSSION:** LCSWMA prepared a bid package for thirty-gallon, biodegradable Kraft bags and advertised the bid, including posting it on our website. The bid package was sent to fifteen (15) interested manufacturers/vendors. The bid opening was held on Tuesday, December 17<sup>th</sup> with two (2) qualified bids received:

VENDOR	UNIT PRICE PER BAG	TOTAL PRICE FOR 328,000 BAGS DELIVERED
Dano Enterprises	\$0.488	\$160,064.00
Pabco Industries	\$0.486	\$159,408.00

**RECOMMENDATION:** Staff recommends the Board of Directors approve entering into a contract with Pabco Industries to purchase 328,000 Kraft bags for a total cost of \$159,408.00

APPROVED BY THE BOARD OF DIRECTORS:

  
(Signature)

December 20, 2024  
(Date)



### Board Action No. 3. (a. 4.)

**ISSUE:** Purchase of Curbside Recycling Bins

**BACKGROUND:** LCSWMA coordinates the cooperative purchase of curbside recycling bins on behalf of the municipalities for the collection of single stream materials. There are ten (10) municipalities placing orders for recycling bins in the 2025 delivery year, with a total combined order of 1,650 bins in the 20-gallon size and 501 bins in the 18-gallon size. Municipalities will reimburse the Authority 100% of the purchase price of the bins.

**DISCUSSION:** Recycling bins are purchased through the COSTARS program. The following is a summary of the quote:

VENDOR	NUMBER OF BINS	UNIT PRICE PER BIN	TOTAL PRICE FOR BINS DELIVERED
TM Fitzgerald (20-gal bins)	1,650	\$13.90	\$22,935.00
Busch Systems (18-gal bins)	501	\$15.45	\$7,740.45

**RECOMMENDATION:** Staff recommends the Board of Directors approve entering a contract with TM Fitzgerald for the purchase of 1650 of the 20-gallon recycling bins and entering a contract with Busch Systems for the purchase of 501 of the 18-gallon recycling bins for a total cost of \$30,675.45.

APPROVED BY THE BOARD OF DIRECTORS:

  
(Signature)

December 20, 2024

(Date)

## Board Action No. 4

**ISSUE:** Adjustment of LCSWMA 2025 Operating Budget re: Economic Development memberships

**BACKGROUND:**

The 2025 LCSWMA Operating Budget, approved November 15, 2025, included the following membership payments: EDC of Lancaster \$21,000; Lancaster City Alliance \$10,000; and Lancaster Chamber of Commerce \$21,000. Upon further review, it appears that the membership levels can be reduced without a substantial reduction in benefit to LCSWMA.

**RECOMMENDATION:** Staff recommends the LCSWMA Board of Directors approve an aggregate 65% reduction in Economic Development 2025 memberships as follows:

1. EDC of Lancaster to be \$8,250; and
2. Lancaster City Alliance to be \$5,000; and
3. Lancaster Chamber of Commerce to be \$5,000.

APPROVED BY THE BOARD OF DIRECTORS:

  
\_\_\_\_\_  
(signature)

December 20, 2024

\_\_\_\_\_  
(date)





## Board Action No. 5

**ISSUE:** Purchase of Equipment for 2025 Delivery

**BACKGROUND:** LCSWMA utilizes a cyclical equipment replacement schedule, with replacement frequency based on utilization rate, maintenance costs, and end-of-useful-life of each type of equipment. In the past, staff have presented the fiscal year budget and capital expenditures plan (including equipment) at the October 2024 Board of Directors’ meeting, with Board action approving the 2025 budget at the November 2024 meeting. Specific purchases are then brought to the Board for consideration any time thereafter.

**DISCUSSION:** Due to the length of lead time from order to receipt for most of the equipment LCSWMA procures, staff would like to begin ordering 2025 replacement equipment. LCSWMA uses cooperative bidding and purchasing contracts when available to procure new equipment to minimize cost. The chart below details the site, type and model, cost, estimated trade-in or auction value, net cost, 2025 budget amount, variance to budget, and purchasing contract for each piece of equipment. This is the first of several batch purchases of equipment for 2025.

Site	Type of Equipment	Model	Price	Estimated Trade/Auction Value	Net Cost	2025 Net Budgeted Amount	2025 Budget Variance	Purchasing Contract
FFLF	Excavator	John Deere 470P	\$588,000.00	\$135,000.00	\$453,000.00	\$465,000.00	-\$12,000.00	COSTARS
FFLF	Compactor	BC1173RB-5	\$1,261,802.00	N/A	\$1,261,802.00	\$1,400,000.00	-\$138,198.00	Sourcewell
FFLF	Broom w/Dust Abatement	JRB416	\$33,700.00	N/A	\$33,700.00	\$33,000.00	\$700.00	COSTARS
FFLF	Roller	Hamm HC120i	\$185,800.00	\$10,000.00	\$175,800.00	\$220,000.00	-\$44,200.00	COSTARS
WTE	Forklift	Linde	\$86,935.00	\$8,500.00	\$78,435.00	\$76,500.00	\$1,935.00	COSTARS
WTE	UTV	Kubota RTV-X1100CW-H	\$23,049.05	\$3,000.00	\$20,049.05	\$27,000.00	-\$6,950.95	Sourcewell
TSC	Excavator	Volvo EC230F	\$285,797.00	\$75,000.00	\$210,797.00	\$225,000.00	-\$14,203.00	Sourcewell
TSC	Skidsteer	Kubota SSV65PHC	\$56,934.76	\$18,750.00	\$38,184.76	\$56,250.00	\$684.76	Sourcewell
TRSP	Walking Floor(s) Trailers (5)	Titan 48-2-TW-WF	\$143,294.80 Per Trailer (5)	N/A	\$716,474.00	\$675,000.00	\$41,474.00	COSTARS
SRMC	UTV	Kubota RTV-X1100CW-H	\$23,049.05	\$6,250.00	\$16,799.05	\$18,750.00	-\$1,950.95	Sourcewell
Total Amounts			\$3,261,540.86	\$256,500.00	\$3,005,040.86	\$3,196,500.00	-\$191,459.14	

**RECOMMENDATION:** Staff recommends the LCSWMA Board of Directors approve the purchase of the equipment as presented, for a total gross cost of \$3,261,540.86 and an estimated \$256,500.00 of trade-in/auction value, for the estimated total net cost of \$3,005,040.86.

APPROVED BY THE BOARD OF DIRECTORS:

  
\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)



**Board Action No. 6**

**ISSUE:** Change Order No. 2 to Kinsley Construction, Inc. for the Frey Farm Vertical Expansion Stage 3 and Cap Construction Project

**BACKGROUND:** A contract was awarded at the November 17, 2023 Board of Directors meeting to Kinsley Construction, Inc. for the Frey Farm Vertical Expansion Stage 3 and Cap Construction Project. One of the primary objectives of the project is to install permanent cap on completed areas of the landfill. The permanent cap reduces maintenance, enhances landfill gas collection and ensures regulatory compliance. Based on projected waste volumes and filling plans, the original project scope of work included the installation of approximately 12.5 acres of permanent cap. The original contract price was \$12,400,000.

**DISCUSSION:** Due to the extended 2024 SRMC turbine outage additional bypass was sent to the Frey Farm Landfill consuming more landfill volume than was originally anticipated. The additional waste increased the area available for permanent capping by approximately 4.5 acres. The contract incorporates numerous line items and unit prices for various portions of the work including the installation of permanent cap. Change Order No. 2 would adjust the quantities of the individual line items to incorporate the additional 4.5 acres of permanent cap.

**Kinsley Construction, Inc. Change Order No. 2**

Adjustment in line item quantities for the installation of 4.5 acres of additional permanent cap	\$1,030,848.96
<b>Change Order No. 2 Total</b>	<b>\$1,030,848.96</b>
<hr/>	
Original Contract Amount	\$12,400,000.00
Change Order No. 1 Total	\$82,993.00
Change Order No. 2 Total	\$1,030,848.96
<b>Final Contract Amount (including Change Orders)</b>	<b>\$13,513,841.96</b>

**RECOMMENDATION:** Staff recommends the Board of Directors approve Change Order No. 2 to Kinsley Construction, Inc. in the amount of \$1,030,848.96.

APPROVED BY THE BOARD OF DIRECTORS:

  
(signature)

December 20, 2024  
(date)



## **Board Action No. 7**

### **Addendum to Amended and Restated Modification Number 2023-7**

Covanta Lancaster, Inc., now by change of name Reworld Lancaster, Inc. (the "Company") and the Lancaster County Solid Waste Management Authority (the "Authority"), parties to a certain Master Professional Services Agreement and Lancaster Appendix, dated as of January 1, 2018, (the "Agreement"), make this Addendum (this "Addendum") as of December 20, 2024 to the February 26, 2024 Amended and Restated Modification Number 2023-7.

#### Background:

On June 16, 2023, the Authority Board adopted Resolution 2023-15 which approved Modification Number 2023-7 with the Company for additional services under the Agreement for the design, engineering, and installation of the Stage 2 fire protection projects (the "Project") at the Conoy Waste to Energy facility (the "Facility").

On February 26, 2024, after receipt of firm pricing for the Project, the Authority Board adopted Resolution 2024-6 which approved an Amended and Restated Modification Number 2023-7 with the Company with an amended cost for the Conoy Waste to Energy facility Project of \$3,118,677. Amended and Restated Modification Number 2023-7 is incorporated in this Addendum by reference.

The specifications for the Project have been reviewed with the Authority's insurers throughout the Project. The initial Project scope was designed and approved with Paragon Insurance ("Paragon") as the lead loss-control engineer. Paragon stated that the design specifications of the Project should comply with National Fire Protection Association 850, Recommended Practice for Fire Protection for Electric Generating Plants and High Voltage Direct Current Converter Stations ("NFPA 850") to meet insurance underwriting standards. In 2024 Zurich Insurance ("Zurich") replaced Paragon as the lead loss-control engineer. Zurich stated that the Project design specifications would also need to comply with National Fire Protection Association 13, Standard for the Installation of Sprinkler Systems, ("NFPA 13") to meet Zurich's underwriting standards. The applicability of NFPA 13 was independently confirmed by Summit Fire Consulting, a third party engineering firm specializing in facility fire protection. Complying with NFPA 850 and NFPA 13 resulted



in design changes and additional cost. The change in design specifications was an insurance underwriting driven change and not the fault of Company.

The Project is well underway and consists primarily of the following activities, with all associated engineering, electrical, civil/structural, and piping work:

- Installation of remote-operated fire water monitors in the tipping floor area.
- Upgrade of the existing manual monitors to remote-operated monitors in the refuse pit areas.
- Balancing of existing automatic sprinkler systems and fire water monitors in each fire area.
- Installation of smoke and heat vents with remote open and close capability over the tipping floor and refuse pit/charging deck areas.
- Performance of a fire protection gap analysis.

This Addendum is for a change order not requiring a rebid of the changes. Bringing in new contractors at this point would jeopardize the obligations of the current contractors to certify the finished Project. Additionally, a rebid would result in higher prices due to expired quotes. The additional cost of the Company's providing the additional services so that the Project is in compliance with NFPA 13 will be \$269,280.00 plus a 9% management fee of \$24,235.20 in accordance with the attached change order.

THEREFORE, the Authority and Company, intending to be legally bound and upon the exchange of good and valuable consideration, the sufficiency of which is hereby mutually acknowledged, agree as follows:

1. This is an Addendum to the Modification pursuant to Section 5.10 of the Appendix to the Agreement. Each of the capitalized terms not defined in this Modification has the meaning as set forth in the Agreement.
2. A summary breakdown of vendors and estimated costs is set in Exhibit "A" attached. The services to be completed by the Company pursuant to this Modification (the "Project Services") will include all work and materials necessary for compliance with NFPA 13 in addition to NFPA 850.
3. The Company recommends that the existing contractors complete the Project for the reasons stated above.
4. The cost of the Addendum, including management fees, is \$293,515.20.

5. No additional operation, maintenance and other costs will arise from the operation of the Addendum. The Annual Base Service Fee in section 1.01 of this Agreement shall not be changed.
6. The Company and the Authority agree to the following terms with regard to the design and construction of the Project: The Company shall provide all design and construction management services.
7. Installation and operation of the Project provided under this Modification does not diminish, abrogate, or otherwise affect any of the Company's obligations, covenants, guarantees or representations under the Agreement.
8. This Addendum and the Modification reflects the entire agreement between the parties concerning the Project and supersedes and replaces all prior oral or written negotiations, agreements, or understandings, with respect to the matters set forth in this Addendum. The Authority and the Company ratify and confirm the Agreement as amended by this Modification.

IN WITNESS WHEREOF, the Authority and the Company, intending to be legally bound, have caused this Addendum to be executed by their duly authorized representatives and thereby make it effective as of December 20, 2024.

REORLD LANCASTER, INC.

By: Thomas M Hickey  
Vice President

LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY

By:   
Executive Director

**RESOLUTION NO. 2024-07**

LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY  
LANCASTER COUNTY, PENNSYLVANIA

A RESOLUTION AUTHORIZING AND APPROVING BINDING A PROPERTY  
INSURANCE CONTRACT BETWEEN SUSTAINABLE ASSURANCE COMPANY AND  
THE LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY

WHEREAS, the Lancaster County Solid Waste Management Authority's current property insurance coverage, written by Sustainable Assurance Company ("SAC"), with limits of \$250,000,000 and at an annual premium of \$3,761,809 expires December 31, 2024;

WHEREAS, SAC, a wholly owned subsidiary of the Lancaster County Solid Waste Management Authority (the "Authority"), and a Vermont Corporation, is a property insurance company licensed by the State of Vermont;

WHEREAS, SAC will obtain reinsurance for claims in excess of \$2,000,000 from a syndicated panel of recognized reinsurers to become effective on January 1, 2025 and will maintain liquid assets in excess of \$2,000,000 to cover any claims below the level of SAC reinsurance attachment; and

WHEREAS, SAC will review and consider increasing the coverage limit from \$250,000,000 up to \$300,000,000 or any amount between; and

**THEREFORE, BE IT RESOLVED**, by the Board of Directors that the Authority shall enter into a contract effective January 1, 2025 with SAC binding property insurance coverage with limits no less than \$250,000,000 and not to exceed \$300,000,000, and under policy terms determined by Daniel G. Youngs, LCSWMA's Executive Director (the "ExD") at a total annual premium of \$3,761,809 [+0%] (or such other amount determined acceptable by the ExD) for the calendar year beginning January 1, 2025; and

**FURTHER RESOLVED**, by the Board of the Authority, that, the ExD hereby is authorized and directed to take all actions, and to execute and deliver all documents, in the name and on behalf of the Authority, and under its corporate seal or otherwise, and to pay all such expenses, which shall in his judgment be necessary, proper or advisable in order to fully carry out the intent of, and to fully effectuate, the foregoing resolution.

LANCASTER COUNTY SOLID WASTE  
MANAGEMENT AUTHORITY

By: \_\_\_\_\_

  
George W. Rettew, Chair



**RESOLUTION NO. 2024-08**

LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY  
LANCASTER COUNTY, PENNSYLVANIA

A RESOLUTION AUTHORIZING AND APPROVING BINDING CERTAIN CASUALTY  
AND EXCESS INSURANCE CONTRACTS BETWEEN APPROVED UNDERWRITERS  
AND LANCASTER COUNTY SOLID WASTE MANAGEMENT AUTHORITY

WHEREAS, the Lancaster County Solid Waste Management Authority (“LCSWMA” or “the Authority”) has retained Murray Insurance as Broker to assist the Authority in obtaining commercially issued insurance policies from rated insurers for the 2025 plan year;


WHEREAS, the Authority’s current Public Officials and Employment Practices, Excess, Crime, Fiduciary, and Cyber (the “Expiring Policies”), with collectively \$252,849 in premium, expire December 31, 2024;

WHEREAS, the Authority currently has in force the following Expiring Policies: (1) a Public Officials and Employment Practices policy written by AIG with a \$2 million limit (premium cost \$29,945); (2) a \$15 million Excess policy with the primary \$10 million written by Berkley (premium cost \$117,810) and the secondary \$5 million written by Munich (premium cost \$38,914); (3) a Crime policy written by Travelers with a \$1 million limit (premium cost \$3,979); (4) a two-year Fiduciary policy written by Travelers with a \$1 million limit (premium cost \$5,543); and (5) a \$2 million Cyber policy written by Corvus (premium cost \$56,658);

**THEREFORE, BE IT RESOLVED**, that on or before December 31, 2024, the Authority shall bind coverage for Public Officials and Employment Practices, Excess, Crime, Fiduciary, and Cyber policies written by rated and approved insurers and brokered by Murray Insurance with coverages substantially equal to, or better than, the Expiring Policies, as determined by Daniel G. Youngs, LCSWMA’s Executive Director (the “ExD”) and collective annual premium of \$260,656 [+3.1%] (or such other amounts determined acceptable by the ExD) for the calendar year beginning January 1, 2025; and

**FURTHER RESOLVED**, by the Board of the Authority, that the ExD, acting alone, hereby is authorized and directed to take all actions, and to execute and deliver all documents, in the name and on behalf of the Authority, and under its corporate seal or otherwise, and to pay all such expenses, which shall in his judgment be necessary, proper or advisable in order to fully carry out the intent of, and to fully effectuate, the foregoing resolution.

LANCASTER COUNTY SOLID WASTE  
MANAGEMENT AUTHORITY

By:   
George Rettew, Chair